

**REGISTRATION FOR TRAINING AND APPLICATION FOR DRIVING PERMITS**

The information below is filled in by the applicant company

Name:	Social security number:
_____	_____
Nationality:	Applying company:
_____	_____
Mobile number:	E-mail:
_____	_____
Current airport (where business is conducted):	Driving license check - Valid until:
_____	_____
Fill in the traffic areas where assignments for driving permits exist.	
<b>Driving Permit:</b> White: <input type="checkbox"/> Red: <input type="checkbox"/> Green: <input type="checkbox"/> Green-white striped: <input type="checkbox"/> Pink: <input type="checkbox"/>	

The information below is filled in by an approved administrator at the applicant company

Applying company:	Department/Unit:
_____	_____
Organization number:	Postal address/Postal code/City:
_____	_____
Administrator:	Date:
_____	_____
Signature responsible administrator:	Mobile number:
_____	_____
E-mail:	
_____	
<b>NOTE!</b> The administrator must be registered with Swedavia Service Center as an approved administrator.	

The information below is filled in by the client at the airport (when the registered person is a contractor)

Company:	Department/Unit:
_____	_____
Administrator:	Date:
_____	_____
Signature (responsible client):	Mobile number:
_____	_____
E-mail:	
_____	

**The information below is filled in by the applicant company**

Applicant companies wish to register the above person for the airport's driving training, according to the alternatives below, for driving motor vehicles on apron and other operational areas.

- **Basic Driving training (Red or Red/Green eligibility):**

People who need a driving license to practice in the DMA area and are holders of a white badge need to apply for a visitor badge, as the training is carried out in the CSRA area. Visitor badge can not be applied for while the security check is being done for badge. **NOTE!** Applies only to BMA and GOT

Registered employee will come to the training as a visitor:

- **Manoeuvring area Driving training (Green-white striped eligibility):**

**Criteria for obtaining a driving license**

In order to obtain a driving permit, assignments with the driving of vehicles must be relevant.

- Operational tasks that require access to vehicles = constitute grounds for a driving license.
- Administrative tasks that don't require access to vehicles = don't constitute grounds for a driving license.

Enter the justification for the need for a driving permit for the person in question:

Drivers must regularly drive a motor vehicle in the performance of their duties in order to maintain their competence.

- If the break exceeds 3 - 12 months, must the refresh training be carried out
- If the break exceeds 12 months, a new basic driving training must be carried out.

Will the person in question drive a vehicle regularly, ie. it will never take more than three months from the last vehicle driving?

**Yes:**

**No:**

The person who is approved to complete the driving training can complete step 1, web-based theory part, without a badge. For steps 2-3 in the training, the person in question must already hold an approved badge at the airport.

The employer is aware of the responsibility for returning the driving permit and undertakes to reimburse Swedavia according to the current price list for each driving permit that is not returned.

Debiting is paid according to the established price list, read more on Swedavia's extranet. As well as for for information on actors who provide driving training at each airport.

See also Swedavia's extranet for information on operators who provide driving training at the respective airport

**The completed form is sent by e-mail to the specific airport:**

**Arlanda:** [dl-utbildning@swedavia.se](mailto:dl-utbildning@swedavia.se)

**Bromma:** [kortillstand.bma@swedavia.se](mailto:kortillstand.bma@swedavia.se)

**Landvetter:** [kortillstand.got@swedavia.se](mailto:kortillstand.got@swedavia.se)

**Malmö:** [msoc@swedavia.se](mailto:msoc@swedavia.se)

*The above information is stored at Swedavia for one year. Read more about how Swedavia handles personal data in Swedavia's privacy policy at Swedavia.se.*

Completed driving training is charged to the applicant company. Swedavia Service Center invoices for step 1 web training + driving license badge (SEK 500).

The airports invoice for steps 2 & 3, theoretical and practical training and check-out (cost varies due to scope at the airports). In the event of non-participation or cancellation within 24 hours before the start of training, the applicant company will be charged for the entire cost. If you unsubscribe within 48 hours, the applicant company will be invoiced for half the training cost. Enter current billing information below:

Organization number:

Full company name:

\_\_\_\_\_

\_\_\_\_\_

Invoices address:

Invoice reference:

\_\_\_\_\_

\_\_\_\_\_

Mobile number:

E-mail:

\_\_\_\_\_

\_\_\_\_\_

**The information below is filled in by Swedavia or an external player with authorization for training in driving permits.**

The person in question is approved at check-out step 3 at the basic driving permit training

The person in question is approved at check-out at the Manoeuvring Area driving permit training

**Certified by assessor basic driving permit training:**

\_\_\_\_\_

Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_

**Certified by assessor Manoeuvring Area driving permit training:**

\_\_\_\_\_

Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_

